Baytown Area Senior Softball By-Laws

(Revised January 13, 2026)

ARTICLE I

Section I - Name

This association shall be known as Baytown Area Senior Softball (BASS), and operates as a non-profit 501(C) corporation.

Section II - Purpose

BASS has been formed and operates to promote a healthy active lifestyle among Baytown area senior adults by creating opportunities for exercise involving friendly competition that emphasizes player safety and participation.

Section III – Eligibility

Men who will be at least 50 years of age by the end of the calendar year, and women who will be 45 or more years old by the end of the year, are eligible to participate in BASS spring league play. All teams and individual players must abide by all league rules established by the Board of Directors (hereinafter referred to as the Board).

Section IV - Dues

Each player shall pay dues to BASS at rates determined by the Board. A registration form and injury waiver must be completed before a player can participate in any league games. There will be no partial refund if a player decides not to finish out the season. Players joining the league after the season begins may pay a reduced fee.

Section IV – Board of Directors

BASS will be administered by a Board of Directors, which will consist of seven elected persons (President, A League Vice President, B League Vice President, 2 B-league at-large representatives and 2 A-league at-large representatives). All board members must maintain active membership within BASS and all have voting privileges.

ARTICLE II - ELECTIONS

Section I – Voting Eligibility

Only players who are currently participating in league play and have registered and paid their dues before the election date may vote in the election of the BASS Board of Directors.

Section II – Election Procedure

BASS board members shall be elected by hand distributed ballots. Ballots must be received by deadline dates specified by the board. Nominations for officers and at-large board members should be completed one month prior to the final scheduled game of the fall season. The current board shall determine the voting procedure, and the election process should be completed by the end of the fall season.

Section III – The Ballots

The ballots shall consist of all nominees who have agreed to have their names listed for President or a Board position. Balloting for President and at-large members will be done separately. The ballot for President will be distributed first, and both A and B league players will participate in the voting. After the President has been elected, ballots for at-large delegates will be distributed to league members. Losers in the presidential balloting shall be allowed to run for a position as board member. Eligible B league players will elect 3 board members and eligible A league players will select 3 board members. The top 3 vote getters in each election shall be named to the board with no runoff unless necessitated by a tie. From the 6 at-large board members, the President shall appoint vice presidents for each league and other officers as deemed necessary.

Section IV – Term of Office

The term of office will be for two years and will commence on January 1 following the election.

Section V – Filling Vacancies

In the event of any board vacancy, the board shall appoint a replacement to serve until the next election.

Section VI – Removal From Office

Any officer can be removed for good cause by a two-thirds majority vote of the Board.

ARTICLE III – BOARD OF DIRECTORS

Section I – Function

The governance of the BASS, the direction of its work and the control of its property shall be vested in a Board of Directors. The board will be responsible for the administration of all business matters relating to the activities of BASS, as well as the enforcement of league rules and regulations.

Section II – Meetings

The Board shall meet periodically as called into session by the President.

Section II – Quorum

A quorum (4 or more) of the Board is necessary to officially conduct BASS business. A vote is required to make a seconded motion a fact, and it shall consist of a majority of the quorum present. In the event of a tie vote, the President’s vote shall be the deciding vote. No meeting shall be held without a quorum.

Section III – Attendance by Team Managers

Team managers may attend board meetings, but are not required to do so. They may participate in discussions, but will have no voting privileges.

ARTICLE IV- DUTIES OF OFFICERS AND OFFICIALS

The duties of the officers and officials shall be as follows:

President: Assumes overall responsibility for the supervision and the execution of all Association activities. He chairs all general and executive meetings, authenticates all legally binding actions of the organization. He may establish standing or special purpose committees that are deemed necessary to carry out BASS programs. He shall be empowered to sign checks in the treasurer's absence. He is responsible to support team managers and the player representative, and functions as liaison with Harris County officials. The President will also oversee arrangements for the annual meeting, team drafting, schedule making, and elections.

Vice President of the A League: Replaces the President as presiding officer in case of the President's absence. Performs all assignments as directed by the President.

Vice President of the B League: Replaces the President as presiding officer in case both the President and A League Vice President are absent. Performs all assignments as directed by the President.

Secretary: The secretary is responsible for recording and reporting the minutes of board meetings.

Treasurer: The Treasurer handles all Association correspondence as directed by the President or the Board. He maintains all BASS financial records and collects the annual dues and deposits received monies in the BASS bank account. He reports all expenditures and receipts at board meetings or as requested by the President. The treasurer also writes checks in payment of bills and reimburses expenditures incurred by BASS. The Treasurer will maintain a database of league players and relevant information. He is also responsible to see that all the League players pay their dues on time.

Field Manager: The Field Manager is appointed by the President and is in charge of field maintenance. He has the authority to delegate duties to people of his choice.

Team Managers shall be appointed by the President with the advice and consent of the Board. Team managers will:

A. Participate in the annual draft to select members of his team.

B. Provide his players with schedules and notify his players about schedule changes and any league functions (e.g., tournaments, picnics, sponsorship solicitations, and fundraising events).

C. Make every effort to field a team of 10 or more roster players for each game and be responsible for having his team ready to play on time. The team manager will call or otherwise make sure that each player is aware of upcoming games. He is also responsible to notify the umpire of any lineup changes during the course of the game.

D. Collect any unpaid dues from his team members prior to league play and give the money to the Secretary-Treasurer.

E. Be aware of all league rules. He must notify the President anytime a player leaves or quits a team for any reason.

F. Be responsible for the professional conduct and sportsmanship of his players and coaches during the game.

G. Manage the lineup so that all players are allotted the playing time mandated by league rules.

H. Manage the lineup in a way that stresses the safety of his players.

I. Be his team's SOLE representative in any discussion with the umpire regarding questions about on-field rulings.

J. Make sure that his players know the rules and present his team's attitudes and opinions to the Player Agent as needed. The manager will also discuss all board decisions and policies with his team.

K. Make himself available for league, board, or committee meetings as required, and be willing to work with other managers, board members, and the Player Agent to promote camaraderie and sportsmanship, keeping in mind at all times that this is a SENIOR recreational softball league.

ARTICLE V – TEAMS Section I - Player Rankings Committee

The President shall appoint a committee that will assign an ability rating to each registered player in advance of the draft. The ratings will be made available to managers for drafting purposes, but will not be otherwise publicized. The purpose of the ratings produced by this committee is to help produce an even distribution of talent among the teams.

Section II – Drafting of Teams

Drafting of teams should occur approximately 2 weeks prior to opening day. The drafting procedure will be determined by agreement among the managers, but must have the aim of producing balanced teams. Whenever possible, managers should accommodate reasonable requests of players involving situations such as car pools, husband/wife combos, personality conflicts, etc. These requests must be made ahead of the draft to be accommodated.

Section III – Balancing Teams

Several games into the season, the Board may redistribute players to make sure that the teams are evenly balanced.

Section IV – Late Signups

Players that sign up after drafting has occurred will either be added to a team roster or designated to be a permanent substitute player as decided by the BASS Board.

ARTICLE VI - MISCELLANEOUS Section I – Bank Account

A bank account shall be maintained by the treasurer at a bank stipulated by the Board. One signature shall be required on each check to make it valid. One valid signature shall be that of the Treasurer. Another valid signature shall be that of the President. Other signatories may be authorized by the Board as deemed necessary. The Treasurer shall maintain an accurate accounting of BASS finances and make the accounting and bank statements available to the Board when requested.

Section II – Bylaw Adoption Procedure

Initial adoption of BASS bylaws will be implemented by a two-thirds majority vote of the Board. Subsequent revisions and amendments will be implemented by the same procedure.

Section III – Rules

The Rules and Regulations that govern league play shall be those established by BASS. All situations not covered by BASS rules will be governed by ASA rules for senior softball.

Section IV – Referenda

Upon the request in writing of 20 members in good standing with the league, the Board of Directors shall, or upon its own initiative may, submit any question to the members for a vote conducted by an appropriate combination of hand distributed ballots. Briefs stating both sides of the question will accompany the ballot. When so stated in the request, action taken therein by the membership shall be final.

Section IV – Dissolution

In the event of the dissolution of BASS, all outstanding debts will be paid and any remaining assets will be donated to charities as decided upon by the Board.